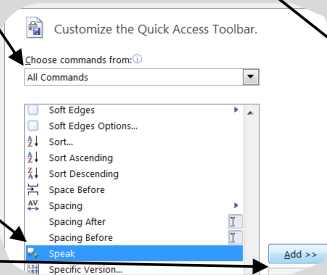
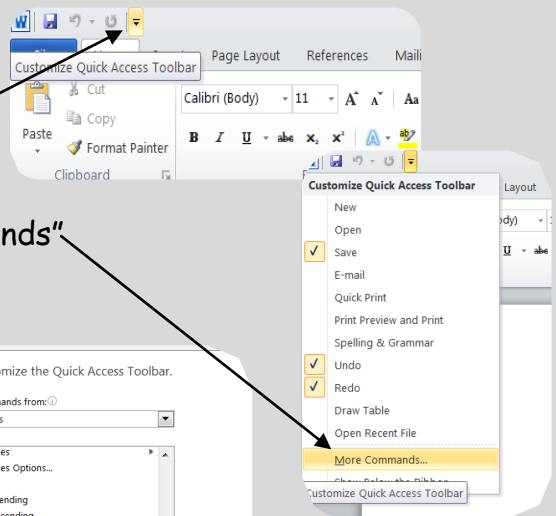


FREE Microsoft Read Aloud

1. Open a Microsoft word document
2. Click here at the top left of screen
3. From the drop-down menu click on "More Commands"
4. Check you have selected "All Commands"

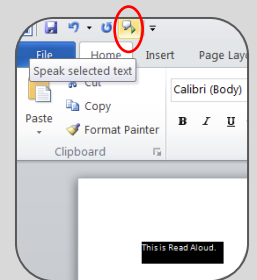
and scroll down to "Speak"

then click on "Add" and "Ok"



At the top of the word document a speech bubble will appear. When you highlight text and press the speech bubble a "SAT NAV" sounding voice will read it to you.

It is a good way of checking the accuracy of your own typed work and it works on any Microsoft Office programme including power-point.



There are a number of more expensive Read Aloud software packages, usually costing more than £100, such as TEXT Help, Word Q, Claro Read and Dragon Read.

There are also "Voice to Text" technologies, such as Speak Q and Dragon Speak, where you talk and the computer types out what you say. The programmes are costly, you should make sure that the user can read the voice recognition card and that she or he speaks very clearly.

Record your ideas before you write. Sometimes it can be easier to record yourself talking and then use the recording to write your answer. This can help those of you who say that you know what you want to say but can't get it down on the paper. When you use the memory stick in your PC, you will have audio files to listen back to.



If you have one, use the record facility on your mobile phone in the same way. Create a record of your ideas being spoken before writing.



Search for a key word in a document or on a website



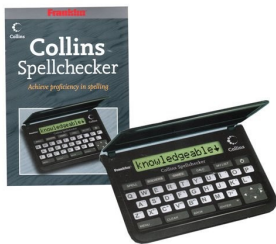
Press "Ctrl" + "F" for find so that a search box appears in the top left of the screen. Make sure you spell the word correctly and, where the word appears on the screen or in the document, it will be highlighted.



Free (limited capacity) mind mapping tool at <https://bubbl.us/mindmap>

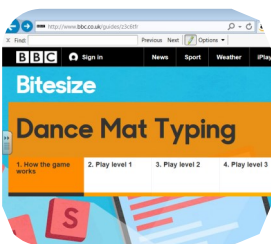


You have to register for a free account. You can save a completed mind map to your PC or print it. After you have used up your allocated space, you have to clear your account by saving everything you have made and start again, or pay for more space!



Use a spellchecker which can be faster than using a dictionary; some spellcheckers make sensible predictions when you make a mistake and it can stop you from "getting used to" a wrong spelling. These electronic dictionaries cost around £14.00 and fit in a pencil case or blazer pocket.

Free online resources and school subscriptions



"Dance Mat" is intended for younger children. Dyslexia Action also recommend buying the "Nessy" programmes for touch typing, reading and spelling.

A free online spelling programme is "Spelling City"; it provides a variety of ways to practise typing out spellings.



KLB uses My Maths and provides pupils with access to its interactive games, resources and worksheets.



The school library currently subscribes to Phillip Allan Magazines to support 6th Formers independent study



BBC Bitesize is accessible and targeted at KS3 and KS4 pupils in a very wide range of subject areas.

