

Operational Flow Chart: Pupil Premium – Closing the Gap

External Influences:
 Government Policy
 Ofsted guidance
 PP Publications
 Evidence based research
 (including the Sutton Trust Toolkit)

Resource balancing:
 Finance / staffing /
 timetable
 construction

Analysis of academic progress data & pastoral factors:

SLT - whole-school analysis
 HODs – department analysis
 Class teachers – class analysis
 HOYs / Pastoral Team – whole-school and YG analysis
 Tutors – TG analysis

Stakeholder feedback:
 Students, parents, staff at all levels and Governors

SIP target, success criteria and action points identified (SLT & Governors)

PP budget allocated in accordance with the priorities identified in the PP SIP (SLT & Governors)

Analysis:
 Academic progress data
 Pastoral factors
 Stakeholder feedback

Department Improvement Plan - PP related targets (HODs, SLT and Link Governor)

Review (All staff)

Monitoring

Implementation of strategies and interventions (all staff)

Performance Management - PP referenced through student progress targets (where appropriate)

Standing Agenda Item:

SLT
 Line Management
 Area Curriculum Team
 HOY/Pastoral Team
 Departments
 Whole-staff

Teaching & Learning:

Lesson observation
 Learning walks
 Work scrutiny
 Performance reviews

Governance:

Presentation to FGB
 Term 1
 SIP progress update
 Term 1, 3 and 6
 Link Governor visits
 Term 2 and Term 4/5

